

PROPOSED FEES AND CHARGES 2022/2023

The Public Protection Partnership (PPP) provides chargeable services on behalf of two authorities, Bracknell Forest Council and West Berkshire Council.

Fees effective from 1 April 2022

Please Note:

- All Statutory Fees and those linked to national schemes are based on fees published on 16th August 2021 and may be subject to change by Central Government or the management of the schemes.
- The Hourly rate is **£59ph** for 2022/23, if there is a minimum number of hours or it is capped it is indicated in the text below.
- Class A Statutory Fees are marked with **Pale Gold** and Class B Discretionary Fees are headed **Blue**
- There are some additional fees which will be due when making an application, these listed separately (if known) and with a note if varied amounts
- If you have any questions regarding the fee amount please complete

CONTENTS

Licences, Registrations and Consents.....	2
Pre Application Advice	2
Animal Licences.....	2
Explosives Licences – Statutory.....	6
Gambling Act 2005 – Statutory	6
Hackney Carriage and Private Hire Licences.....	8
Hairdresser Registration (Bracknell Forest Only)	11
Licensing Act 2003 - Statutory.....	11
Petroleum Licences - Statutory.....	11
Scrap Metal	12
Sex Establishments - Statutory.....	12
Skin Piercing & Dermal Treatments.....	12
Street Trading Consents.....	12
Environmental Protection	14
Abandoned vehicles – Statutory	14
Anti-Social Behaviour Act	14
Dog Warden Services.....	14

Environmental Permitting Regulations 2016 - Statutory	14
Private Sector Housing	16
Private Water Supplies (Statutory Cap).....	16
Other Fees.....	17
Trading Standards.....	18
Buy with confidence.....	18
Primary Authority	18
Support with Confidence.....	18
Weights and Measures.....	18
Other Fees.....	18

LICENCES, REGISTRATIONS AND CONSENTS

Pre Application Advice

We provide chargeable pre-application advice for the following licences and consents:

License/Consents	Published 2021/22 Fee	Proposed 2022/23
Gambling Act	£59ph	£59ph
Licensed Premises Notifications	£59ph	£59ph
Licensing Act 2003	£59ph	£59ph
Scrap Metal	£59ph	£59ph
Sex Establishments	£59ph	£59ph
Skin Piercing & Dermal Treatments	£59ph	£59ph
Street Trading Consents	£59ph	£59ph

Animal Licences

Animal Licences – (Class A – Fee Discretionary)			
*The granting fee includes initial inspection and mid-term inspection totalling 4 hours (unless stated differently). Inspections required beyond this due to additional visits, aborted visits will be charged at an additional fee **Additional vets fee payable		Published 2021/22 Fee	Proposed 2022/23
NEW - Animal Boarding Establishment - combined (dogs and cats)	Application Fee	£236	£177
	Granting Fee	£354	Minimum 4 hours at £236*
	Total Fee (minimum)	£590	£413 minimum
RENEWAL - Animal Boarding Establishment - combined (dogs and cats)	Application Fee	£177	£148
	Granting Fee	£354	Minimum 4 hours at £236*
	Total Fee (minimum)	£531	£384 minimum

NEW - Animal Boarding Establishment - single species (dogs or cats))	Application Fee	£177	£118
	Granting Fee	£295	Minimum 4 hours at £236*
	Total Fee (minimum)	£472	£354 minimum
RENEWAL - Animal Boarding Establishment - single species (dogs or cats))	Application Fee	£177	£89
	Granting Fee	£295	Minimum 4 hours at £236*
	Total Fee (minimum)	£472	£325 minimum
NEW - Home boarder (midterm inspections to be charged in addition to revisits and aborted visit charges)	Application Fee	£118	£118
	Granting Fee	£153.85	Minimum 2 hours at £118*
	Total Fee (minimum)	£271.85	£236 minimum
RENEWAL - Home boarder (midterm inspections to be charged in addition to revisits and aborted visit charges)	Application Fee	£118	£89
	Granting Fee	£123.85	Minimum 2 hours at £118*
	Total Fee (minimum)	£241.85	£207 minimum
NEW - Home Boarder - Franchisee arrangers licence (excludes inspection fee per host)	Application Fee	£147.50	£118
	Granting Fee	£59	Per inspection at hourly rate
	Total Fee (minimum)	£206.50	£118 + host inspection fee
RENEWAL - Home Boarder - Franchisee arrangers licence (excludes inspection fee per host)	Application Fee	£118	£89
	Granting Fee	£59	Per inspection at hourly rate
	Total Fee (minimum)	£177	£89 + host inspection fee
Assessment of hobby host as part of a franchisee licence	Host inspection fee	£118	£118
NEW - Dog Day Care	Application Fee	£236	£177
	Granting Fee	£354	Minimum 4 hours at £236*
	Total Fee (minimum)	£590	£413 minimum
RENEWAL - Dog Day Care	Application Fee	£177	£148
	Granting Fee	£354	Minimum 4 hours at £236*
	Total Fee (minimum)	£531	£384 minimum

NEW - Dog Breeding Establishment (**excluding vet fee)	Application Fee	£236	£177
	Granting Fee	£354	Minimum 4 hours at £236*
	Total Fee (minimum)	£590	£413 minimum
RENEWAL - Dog Breeding Establishment	Application Fee	£177	£148
	Granting Fee	£354	Minimum 4 hours at £236*
	Total Fee (minimum)	£531	£384 minimum
NEW - Dog Breeding Establishment (in domestic dwelling)(**excluding vet fee)	Application Fee	£177	£118
	Granting Fee	£295	Minimum 4 hours at £236*
	Total Fee (minimum)	£472	£354 minimum**
RENEWAL - Dog Breeding Establishment (in domestic dwelling)	Application Fee	£118	£89
	Granting Fee	£295	Minimum 4 hours at £236*
	Total Fee (minimum)	£413	£325 minimum
NEW - Pet Vending / Sale of pets	Application Fee	£177	£118
	Granting Fee	£295	Minimum 4 hours at £236*
	Total Fee (minimum)	£472	£354 minimum
RENEWAL - Pet Vending / Sale of pets	Application Fee	£118	£89
	Granting Fee	£295	Minimum 4 hours at £236*
	Total Fee (minimum)	£413	£325 minimum
NEW - Animal for Exhibition	Application Fee	£236	£177
	Granting Fee	£354	Minimum 4 hours at £236*
	Total Fee (minimum)	£590	£413 minimum
RENEWAL - Animal for Exhibition	Application Fee	£177	£148
	Granting Fee	£354	Minimum 4 hours at £236*
		£531	£384 minimum

Riding Establishment - Inspections are carried out annually, regardless of the star rating or length of licence, by a qualified Veterinarian Officer. **Vets fees will be recharged separately.			
NEW - Main inspection fee, plus fee per horse (**excluding vets fee)	Application Fee	£177	£118
	Renewal Fee	£295	Minimum 4 hours at £236*
	Total Fee (minimum)	£472	£354 minimum**
RENEWAL - Main inspection fee, plus fee per horse (**excluding vets fee)	Application Fee	£118	£89
	Renewal Fee	£295	Minimum 4 hours at £236*
	Total Fee (minimum)	£413	£325 minimum**
Fee per horse, for the first 10 horses		£15	£15
Fee per horse, for next 11-50 horses		£10	£10
Fee per horse, for every horse 51 & over		£8	£8
Other Fees			
Additional mid licence visit			£118
Variation to the licence fee (inclusive of one visit)		£224	£177
Replacement licence fee (lost or stolen paperwork, change of name, etc.)		£59	£30
Re-evaluation of star rating (inclusive of one visit)		£112	£118
Transfer due to death of licensee	Admin cost	£56	£30

Wild Animals and Zoos

Wild Animals & Zoos	Duration	Published 2021/22 Fee	Bracknell Forest Proposed 2022/23	Published 2021/22 Fee	West Berkshire Proposed 2022/23
Dangerous Wild Animal Consent	2 years	N/A	N/A	£460.00	N/A
Dangerous Wild Animal Consent – New (** excluding vets fee)	2 years	£489.00	£472	N/A	£472
Dangerous Wild Animal Consent - Renewal	2 years	£284.00	£295	N/A	£295
Zoo Licences (new & renewals) Periodical inspections (** excluding Vets Fees)	Up to 6 years	£2,066.00	£2065	£2,066.00	£2,066.00

Explosives Licences – Statutory

Description	Duration	All Council Areas
New licence for explosives below 250kg Net Explosive Content (NEC)	1 year	£111.00
	2 years	£144.00
	3 years	£177.00
	4 years	£211.00
	5 years	£243.00
Renewal of licence for explosives below 250kg Net Explosive Content (NEC)	1 year	£55.00
	2 years	£88.00
	3 years	£123.00
	4 years	£155.00
	5 years	£189.00
New licence for explosives above 250kg Net Explosive Content (NEC)	1 year	£189.00
	2 years	£248.00
	3 years	£311.00
	4 years	£382.00
	5 years	£432.00
Renewal of licence for explosives above 250kg Net Explosive Content (NEC)	1 year	£88.00
	2 years	£150.00
	3 years	£211.00
	4 years	£272.00
	5 years	£333.00
Varying the name of licensee or address of site		£37.00
Any other kind of variation		Cost Recovery
Transfer of licence		£37.00
Replacement Licence		£37.00
Full year registration for sale of fireworks (capped fee)		£500.00

Gambling Act 2005 – Statutory

Description	Type	All Council Areas
Casinos (regional)	New Application	£15,000
	Provisional Statement	£15,000
	Application with Provisional Statement	£8,000
	Variation	£7,500
	Transfer/Reinstatement	£6,500
	Annual Fee	£15,000
Casinos (large)	New Application	£10,000
	Provisional Statement	£10,000
	Application with Provisional Statement	£5,000
	Variation	£5,000
	Transfer/Reinstatement	£2,150
	Annual Fee	£10,000
Casinos (small)	New Application	£8,000
	Provisional Statement	£8,000

	Application with Provisional Statement	£3,000
	Variation	£4,000
	Transfer/Reinstatement	£1,800
	Annual Fee	£5,000
Bingo Clubs	New Application	£3,500
	Provisional Statement	£3,500
	Application with Provisional Statement	£1,200
	Variation	£1,750
	Transfer/Reinstatement	£1,200
	Annual Fee	£1,000
Betting Premises	New Application	£3,000
	Provisional Statement	£3,000
	Application with Provisional Statement	£1,200
	Variation	£1,500
	Transfer/Reinstatement	£1,200
	Annual Fee	£600
Tracks	New Application	£2,500
	Provisional Statement	£2,500
	Application with Provisional Statement	£950
	Variation	£1,250
	Transfer/Reinstatement	£950
	Annual Fee	£1,000
Family Entertainment Centres	New Application	£2,000
	Provisional Statement	£2,000
	Application with Provisional Statement	£950
	Variation	£1,000
	Transfer/Reinstatement	£950
	Annual Fee	£750
Adult Gaming Centres	New Application	£2,000
	Provisional Statement	£2,000
	Application with Provisional Statement	£1,200
	Variation	£1,000
	Transfer/Reinstatement	£1,200
	Annual Fee	£1,000
Lotteries & Amusements	New Application	£40
	Annual Fee	£20
All licences	Notification of change	£50
	Copy of licence	£25
Club gaming or machine permit	New Application	£200
	Existing holder	£100
	Renewal	£200
	Annual Fee	£50
	Variation	£100
	Copy of licence	£15
Club Gaming or Machine Permit (holds a club Premises Certificate under Licensing Act 2003)	New Application	£100
	Renewal	£100

Licensed Premises Notifications		All Council Areas
To make available up to 2 gaming machines on premises which hold on-premises alcohol licence	Notification of intention	£50
Gaming Machine Permit (more than 2 machines) on-premises which hold on premises alcohol licence	Application (existing holder)	£100
	New Application	£150
	Annual Fee	£50
	First Annual Fee (payable within 30 days of date permit takes effect)	£50
	Variation	£100
	Transfer	£25
	Change of name	£25
	Copy of permit	£15

Hackney Carriage and Private Hire Licences

Vehicle Licences		Bracknell Published 2021/22 Fee	West Berkshire Published 2021/22 Fee	Proposed 2022/23 Fee
Hackney Carriage Vehicle – New		£290	£288	£266
Hackney Carriage Vehicle – Renewal		£290	£288	£236
Private Hire Vehicle – New		£290	£288	£266
Private Hire Vehicle – Renewal				£236
Home to school – New and renewal		£148	N/A	£148
Private Hire Vehicle with Dispensation -New		£290	£288	£266
Private Hire Vehicle with Dispensation - Renewal				£236
Temporary Vehicle Licence	Up to 3 months	£232	£232	£236
Driver Licences				
Driver – New	3 year Now includes initial tests, safeguarding and disability trainings	£271	£271	£301
Driver –Renewal		£271	£271	£272
Home to school – New & Renewal	3 year	£186	N/A	£207

	Now includes initial tests, safeguarding and disability trainings			
Conversion of driver licence to another type	1.5hrs (inc retaking tests)	£80	£80	£89

Private Hire Operators (PHO)

Private Hire Operator	Number of Vehicles	Published 2021/22 Fee	Proposed 2022/23 Fee
NEW	1	£472.00	£443.00
	2	£545.75	£516.00
	3	£619.50	£590.00
	4	£693.25	£664.00
	5	£767.00	£738.00
	6	£840.75	£811.00
	7	£914.50	£885.00
	8	£988.25	£959.00
	9	£1,062.00	£1,033.00
	10	£1,135.75	£1,106.00
	11	£1,209.50	£1,180.00
	12	£1,283.25	£1,254.00
	13	£1,357.00	£1,328.00
	14	£1,430.75	£1,401.00
	15	£1,504.50	£1,475.00
	16	£1,578.25	£1,549.00
	17	£1,652.00	£1,623.00
	18	£1,725.75	£1,696.00
	19	£1,799.50	£1,770.00
	20	£1,873.25	£1,844.00
20+	£1,873.25	£1,844.00	
	Per vehicle calculation of 3.5 hours (at £59.00 hourly rate) plus an hour per year (years 2-5) for first vehicle, plus 15 minutes per additional vehicle per years (years 1-5) up to a maximum of 20 vehicles (2021/22 based on 4 hours initial vehicle)		
Private Hire Operator	Number of Vehicles	Published 2021/22 Fee	Proposed 2022/23 Fee
RENEWAL	1	£342.00	£325.00
	2	£413.25	£398.00
	3	£484.50	£472.00
	4	£555.75	£546.00
	5	£627.00	£620.00
	6	£698.25	£693.00
	7	£769.50	£767.00
	8	£840.75	£841.00
	9	£912.00	£915.00
	10	£983.25	£988.00
	11	£1,054.50	£1,062.00
	12	£1,125.75	£1,136.00
	Per vehicle calculation of 1.5 hours (at £59.00 hourly rate) plus an hour per year (years 2-5) for first vehicle, plus 15 minutes per additional vehicle per years (years 1-5) up to		

a maximum of 20 vehicles (2021/22 based on 2 hours initial vehicle)	13	£1,197.00	£1,210.00
	14	£1,268.25	£1,283.00
	15	£1,339.50	£1,357.00
	16	£1,410.75	£1,431.00
	17	£1,482.00	£1,505.00
	18	£1,553.25	£1,578.00
	19	£1,624.50	£1,652.00
	20	£1,695.75	£1,726.00
	20+	£1,695.75	£1,726.00

Other Private Hire & Hackney Carriage Charges

Other charges		Published 2021/22 Fee	All Council Areas – where applicable
Variation to PHO licence	To include reissue of licence with additional vehicle registration added plus extra fees for these for length of licence	£59	£59
Transfer of vehicle to new owner		£118	£59
Change of vehicle		£74	£74
Replacement Licence		£41	£30
Replacement Badge		£41	£30 + Badge Costs
Replacement Vehicle Licence Plate		£59	£30 + Plate Costs (£26)
Knowledge Test		£74	£74
Missed Appointment		£37	£30
Disclosure and Barring Service Check (DBS)		£67 (Bracknell Forest) £89.50 (West Berks)	£94
Advertising on a Hackney carriage - New	Bracknell Only	£47	£59
Advertising on a Hackney Carriage - Renewal	Bracknell Only	£32	£30
Change of address (PH & HC)		£14	£10.50
Backing Plate		£26	£26 at cost
Medical Exemption		£22	£30
Refund Processing Fee		£59	£30
Change of vehicle registration	Including	£57	£30 + sticker and licence costs
Age of vehicle Inspection – initial & renewal	Bracknell Only	£59	£59
Pre-application advice, hourly rate	Min 1 hour	£59	£59

Disability Awareness Training		POA	Included in driver application fee
Safeguarding Training		POA	Included in driver application fee
First aid Training	Bracknell Only	POA	

Hairdresser Registration (Bracknell Forest Only)

Description	Published 2021/22 Fee	Bracknell Forest Only Proposed 2022/23 Fee
Hairdresser/barber registration	£43	£30

Licensing Act 2003 - Statutory

Premises Licence – “one off” fees set by statute based upon rateable value (RV) of premises (Class B – Statutory Fee)	PPP Areas
Band A – RV up to 4,300	£100
Band B – RV 4,300 to 33,000	£190
Band C – RV 33,001 to 87,000	£315
Band D – RV 87,001 to 125,000	£450
Band E – RV 125,001 and above	£635
Pre-application advice, hourly rate	£59
Premises Licence – Annual Fee (Class B – Statutory Fee)	
Band A	£70
Band B	£180
Band C	£295
Band D	£320
Band E	£350
Personal Licence - (Class B – Statutory Fee)	£37
Temporary Event Notices (TENS) - (Class B – Statutory Fee)	£21
Application for copy licence	£10.50
Application to vary DPS/transfer licence/interim notice	£23
Application for making a provisional statement	£315
Minor variation	£89
Application to disapply mandatory DPS condition	£23
Pre-application work, hourly rate	£59

Petroleum Licences - Statutory

Petroleum Licences	All Council Areas
Not exceeding 2,500 litres	£45
Not exceeding 50,000 litres	£61
Exceeding 50,000 litres	£128

Scrap Metal

Description		Published 2021/22 Fee	Proposed 2022/23 Fee
Scrap Metal site –New	3 Years	£501	£472
Scrap Metal site - Renewal	3 Years	£501	£443
Scrap Metal mobile collector - new	3 Years	£267	£236
Scrap Metal mobile collector - renewal	3 Years	£267	£207
Scrap Metal - Variation of Licence		£368	£236
Scrap Metal - change of site manager		£68	£59
Scrap Metal - copy of licence		£11	£11
Scrap Metal - Change of Name		£36	£30

Sex Establishments - Statutory

Description	Type	All Council Areas
Sex Establishments - (Class A – Fee Discretionary)	Cinema	min £3,100 to max £5,150
	Shop	min £3,100 to max £5,150
	Entertainment Venue	min £3,100 to max £5,150

Skin Piercing & Dermal Treatments

Description	Type	Published 2021/22 Fee	Proposed 2022/23 Fee
Skin piercing Registrations (one off registration) - (Class A – Fee Discretionary)	Individual (4hrs)	£180	£236
	Premises (5hrs)	£282	£295
	Joint application (7hrs)	£451	£423
Pre-application work, hourly rate	Min. 1 hour	£59	£59

Street Trading Consents

Description	Type	Published 2021/22 Fee	Bracknell Forest Proposed 2022/23	Published 2021/22 Fee	West Berkshire Proposed 2022/23
Street Trading Consents - (Class A – Fee Discretionary)	1 Week	£139	£144	N/A	£144
	Monthly Rate	£372	£241	£228	£241
	3 months	£876	£642	N/A	£642
	6 months	£1,433	£803	£805	£803
	Annual Fee	N/A	£1365	£1,378	£1365
	6 months max. 2 trading days a week incl. Fri, Sat & Sun	£859	£642	N/A	N/A

	6 months max. 2 trading days a week Mon-Thurs only	£572	£482	N/A	N/A
	Ice cream van (per van) 6 month	£717	£717	N/A	N/A
	Ice cream van (per van) 1 month	£186	£186	N/A	N/A
Variation fee		£91	£89	£91	£89
Refund for Street Traders	In the event that following consultation the application is refused or deemed withdrawn by officers, a sum of 50% of the application fee is payable as a refund. If the application is refused by a Panel, no refund of the application fee is payable.				
Pre-application work, hourly rate	Min. 1 hour	£59	£59	£59	£59

ENVIRONMENTAL PROTECTION

Abandoned vehicles – Statutory

Description		Bracknell Forrest Only
Removal (prescribed fee)	Less than 3.5 tonnes	£150
Daily Storage (prescribed fee)	Less than 3.5 tonnes	£20
Enforcement Disposal costs (prescribed fee)	Less than 3.5 tonnes	£75
Fixed Penalty Notice	Reduced to £120.00 if paid within 7 days	£200
Enforcement invoice costs		£77

Anti-Social Behaviour Act

Description		Published 2021/22 Fee	Proposed 2022/23 Fee
Anti-Social Behaviour Act	High Hedges Fee (Class A – Fee Discretionary)	£1,206	£1,206

Dog Warden Services

Description	Published 2021/22 Fee	Proposed 2022/23 Fee
Stray Dogs – not taken to kennel	£73	£73
Stray Dogs – taken to kennel	Fees based on charges & cost recovery. Vet fees separate as applicable	£73 plus Cost recovery and Vets fees separate.
Kennels cost	Recharge based on cost	Recharge based on cost
Dog fouling fixed penalty charge	£75	£75
Miscellaneous stray dog activities e.g. taxi, relocating, microchipping	Cost recovery charged at £59	Cost recovery charged at £59

Environmental Permitting Regulations 2016 - Statutory

Scheduled Processes – (Class B – statutory Fee)		All Council Areas
Standard Process		£1,650
Service Stations (PVI & PVII)		£257
Dry Cleaners		£155
Vehicle Refinishers		£362
Mobile Screening & Crushing Plant		£1,650
Mobile Screening & Crushing Plant for the 3 rd to 7 th applications		£985
Mobile Screening & Crushing Plant for the 8 th and subsequent applications		£498
Substantial changes		
Standard Process		£1,050
Reduced Activities		£102
Annual Subsistence Charge (Statutory)		

Standard Process	Low	£772
	Medium	£1,161
	High	£1,747
Service stations PVR2	Low	£113
	Medium	£226
	High	£341
VR and other reduced fees	Low	£228
	Medium	£365
	High	£548
Dry cleaners/PVR1	Low	£79
	Medium	£158
	High	£237
Mobile Screening & Crushing Plant	Low	£646
	Medium	£1,034
	High	£1,506
Mobile Screening & Crushing Plant for 2 nd permit	Low	£646
	Medium	£1,034
	High	£1,506
Mobile Screening & Crushing Plant for 3 rd to 7 th permit	Low	£385
	Medium	£617
	High	£924
Mobile Screening & Crushing Plant for the 8 th and subsequent permits	Low	£198
	Medium	£316
	High	£473
Late payment charge	If invoice issued & not paid within 8 weeks	£52
Transfer and Surrender		
Transfer		£169
Partial Transfer		£497
Surrender		£0
Transfer Reduced fees		£0
Partial Transfer Reduced Fees		£47

Private Sector Housing

Description	Published 2021/22 Fee	Proposed 2022/23 Fee
Inspection of Housing Premises for Immigration purposes (Class A – Fee Discretionary)	£402	£404
Enforcement Notices served under Housing Act 2004	£116	£118
HMO Licence NEW - assisted application	£1,204	£1180
HMO Licence RENEWAL	£805	£797
Caravan Site Licences		
Site licence new (plus additional fee per pitch)	£440	£443
New licence additional fee per pitch	£14	£16
Transfer of licence	£186	£187
Alteration of conditions	£341	£59.00/hour
Annual inspection fee	£14 per pitch	£14 per pitch
Enforcement action -per hour	£59	£59.00/hour
Deposit, vary or deleting site rules	£117	£118
Mobile Homes Regulations 2020		
Application Fee – Fit and Proper Test (any application taking more than two hours to process will be charged at an additional hourly rate of £59/ph or part thereof)	£118	£118
Annual Check Fee – Fit and Proper Test	£59.00/hour	£59.00/hour
Where the authority has to assist with appointing a site manager the costs will be specified in the agreement between the parties		

Private Water Supplies (Statutory Cap)

Description		Published 2021/22 Fee	Proposed 2022/23 Fee
Risk assessment	Every 5 years. Min. charge 1 hour, simple risk assessment and report typically 5 hours	£59/hour	£59 hourly rate
Sampling	Charge for a visit, taking a sample and delivery to the laboratory. Typically 2.5 hours	£59/hour	£59 hourly rate
Private water and pool samples	Includes cost of testing	£60	£59
Investigation	Carried out in the event of a test failure, can be substituted by the risk assessment - this does not include any required analysis costs.	£109	£118
Analysis – Regulation 10	Where a supply provides <10m ³ /day or serves <50	£28	£28

	people and is used for domestic purposes		
Analysis of Group A Parameters		Cost of laboratory analysis will be recovered and will depend on type of suite being analysed. Customer will be advised of cost.	Hourly Rate + Laboratory Costs
Analysis of Group B Parameters		Additional parameters sampled less often to ensure the water complies with all safety standards - Hourly rate applies	Hourly Rate + Laboratory Costs
Hourly charge		£59	

Other Fees

	Hourly rate applies minimum of 2 hours	Published 2021/22 Fee	Proposed 2022/23 Fee
Environmental Information Request - Individual, Non-Commercial	Hourly rate applies minimum of 2 hours	£118	£118 minimum
Environmental Information Request - Commercial and Government	Hourly rate applies minimum of 2 hours	£118	£118 minimum
Civil Actions (Class A – Fee Discretionary)		£118	£118 minimum
Safety Certification and administration	Hourly rate applies minimum of 2 hours	£118	£118 minimum
Pre-Application Advice, hourly charge		£59	£59

TRADING STANDARDS

Buy with confidence

Description	Employee numbers	Published 2021/22 Fee	Proposed 2022/23 Fee
Application Fee (set nationally by Buy with Confidence scheme)	1-5 employees	£125	£125
	6-20 employees	£167	£167
	21-49 employees	£208	£208
	50+ employees	POA	POA
Annual fee (set nationally by Buy with Confidence scheme)	1-5 employees	£250	£250
	6-20 employees	£375	£375
	21-49 employees	£500	£500
	50+ employees	POA	POA
Members before 2017/18 Annual Fee (Bracknell Forest legacy members only)	1-5 employees	£125	£125
	6-20 employees	£189	£189
	21-49 employees	£252	£252

* West Berkshire & Wokingham schemes administered by Hampshire County Council

Primary Authority

Description	Published 2021/22 Fee	Proposed 2022/23 Fee
Primary Authority Work hourly chargeable rate	£59	£59 Hrly Rate
Annual charge - previous year usage 10 hours or less	£516	£531
Annual charge - previous year usage 20 hours	£1031	£1062
Anything likely to be in excess of 20 hours	Full recovery of costs - Individually assessed	Individually assessed

Support with Confidence

Description	Employee numbers	Published 2021/22 Fee	Proposed 2022/23 Fee
Application fee	1-5 employees	£59	£59
	6-20 employees	£120	£120
	21+ employees	£300	£300

Weights and Measures

Description		Published 2021/22 Fee	Proposed 2022/23 Fee
Weights and Measures Fees	Includes the cost of maintaining calibration of equipment annually (Based on ACTSO guidance)	£64	£64

Other Fees

Description		Published 2021/22 Fee	Proposed 2022/23 Fee
-------------	--	-----------------------	----------------------

Food export certificates	Full cost recovery based on hourly rate	£59	£59 minimum
Food Hygiene Rating Scheme rescore	2 hours	£118	£118
General Business Advice (Non-Primary Authority)	Hourly rate (first 30 minutes free)	£57	£59
Resident Request for Advice	Hourly rate	£57	£59